

SUPPORTER BOOKING FORM

Please complete this form and return to:

Sally Ridgers, Head of Education

E MM2022@shpa.org.au

Contact details

Name			
Position			
Organisation			
Postal Address			
		State	Postcode
Phone ()	Fax ()	Mobile	
Email			
Company name is to be listed in the following way in all conference collateral:			

Supporter package preferences

All prices are in Australian dollars AUD\$ and inclusive of GST.

I/we would like to transfer our MM2021 support booking to MM2022.

I/we would like to take up the following support package(s):

Supporter opportunities	Conference materials
<input type="checkbox"/> Principal conference partner \$36,000	<input type="checkbox"/> Lanyards \$8,000
Supporter opportunities	<input type="checkbox"/> Writing pads \$3,000 + stock
<input type="checkbox"/> Major supporter \$26,000	<input type="checkbox"/> Pens \$3,000 + stock
<input type="checkbox"/> Exhibition supporter plus \$17,500	Conference Hospitality
<input type="checkbox"/> Exhibition supporter \$6,700	<input type="checkbox"/> Espresso cart \$6,000
Conference program	Conference advertising
<input type="checkbox"/> Scientific program supporter \$10,000	<input type="checkbox"/> Full page advertisement \$2,250
<input type="checkbox"/> Pre-conference program supporter \$6,000	<input type="checkbox"/> Half page advertisement \$1,850
Conference e-communications	<input type="checkbox"/> Quarter page advertisement \$1,100
<input type="checkbox"/> Conference app supporter \$5,500	
<input type="checkbox"/> Promotional opportunities on the app \$1,600	
	Total:

Conditions

I/we accept the terms and conditions of undertaking a support package for Medicines Management 2022, the 46th SHPA National Conference.

Name	
Signature	Date

TERMS AND CONDITIONS

All staff in attendance at your booth MUST be registered for the conference.

Where a complimentary registration is included in the support package you will be required to complete a registration form with the details of the attending delegate.

If additional staff are attending, they may be registered at the special supporter rate of \$490 – a maximum of four additional registrations may be purchased – or unlimited additional registrations for the Principal conference partner, the Major Supporter and the Exhibition Supporter Plus.

The Society of Hospital Pharmacists of Australia will hereafter be referred to as 'the Organisers'.

1. Support packages will be allocated in order of receipt of booking forms.
2. An invoice will be sent when we have received your signed booking form. If a purchase order number is required this MUST be included on the booking form.
3. If a signed contract is required this must be sent at the time of booking.
4. SHPA payment terms are 30 days. If payment is not received by the due date your selected booth will be released and you will have the opportunity to select another booth when payment is received. If a signed contract is required this must be sent at the time of booking.
5. The Organisers accept no liability for damage to exhibits by loss, damage, theft, fire, water, storms, strikes, riots or any cause whatsoever. Supports are advised to insure against such liability.
6. The Organisers reserve the right to change the venue and duration if circumstances demand at their discretion. The Supporter will indemnify the organisers in respect of any claims and demands in respect thereof. The Supporter must take out adequate insurance in respect of all claims.
7. The Organisers reserve the right to alter the Exhibition floorplan.
8. All custom booth plans MUST be submitted to the organisers at least 1 month prior to the event. Organisers have the right to impose restrictions such as total heights, rigged banners etc. Please refer to our guidelines at mm2022.shpa.org.au. The organisers reserve the right to impose additional restrictions not listed.
9. The Supporter has no right to use the MM2022 or SHPA logos unless authorised by SHPA.
10. Exhibits must not be removed and displays must not be dismantled either partly or in total before CLOSING TIME on the last day of the exhibition. All exhibits and display material must be removed by the time indicated in the Supporters manual.
11. Supporters may only conduct competitions or offer prizes with the permission of the organisers.
12. The Supporter undertakes that they will not hold any events, educationals or social functions at the same time as official Conference Program sessions or social functions.
13. For cancellation of support at least two months prior to the commencement of the exhibition, full payments will be refundable if the organisers are able to re-sell the package.
14. For cancellations less than two months prior to the commencement of the exhibition, all payments are non-refundable.
15. If the organiser cancels the conference due to a COVID-19 related event Supporter payments will be deferred to MM2023 or refunded, less any reasonable costs already incurred by the organisers and/or suppliers.